

Minutes from the December 10, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor William Nike, Councillors Colleen Hoppenreys, Betty Hatzel, Gary Dunn, Lynden Lepage, and Chief Administrative Officer Yvonne Jess.

Mayor Nike called the meeting to order at 7:00 p.m.

**Agenda**

242/2012 DUNN: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

243/2012 HATZEL: That the minutes of the November 12 Council Meeting be accepted as presented. Carried.

**Financial Statement**

244/2012 HOPPENREYS: That the bank reconciliation and financial statement for the month of November be accepted as presented. Carried.

**Year End Authorizations**

245/2012 DUNN: That the CAO be authorized to pay any invoices, with the Mayor's approval, that come in after the December Council Meeting to facilitate year end. Carried.

246/2012 HATZEL: That the CAO is authorized to transfer any outstanding utility arrears, and where applicable any outstanding general invoices, to taxes at year end. Carried.

247/2012 HATZEL: That we transfer the balance of the Orchard Supplies budget (570-420-120) at year end to 2013. Carried.

248/2012 HOPPENREYS: That we transfer the balance of the Fire Department tools/equipment budget (525-440-100) at year end to 2013. Carried.

249/2012 LEPAGE: That we transfer the balance of the Tuft's Bay budget (570-280-110) at year end to 2013. Carried.

250/2012 DUNN: That we transfer the \$15,000 budgeted for an engineering study on the Village's roads that didn't happen in 2012, to the 2013 budget. Carried.

251/2012 HOPPENREYS: That we transfer the \$29,000 budgeted for a double seal on Saskatchewan Street that Highways didn't get to in 2012, to the 2013 budget. Carried.

252/2012 LEPAGE: That we transfer the \$4,000 budgeted for the Transfer Site fencing project that wasn't completed in 2012, to the 2013 budget. Carried.

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**Payment of Accounts**

253/2012 DUNN: That the accounts be paid as presented. Carried.

**Delegation - 7:30 p.m. – Cory Kobelsky**

Cory Kobelsky attended the meeting to discuss his proposal to annex his parcel of land adjacent to the Village.

**Reports**

Mayor Nike provided written reports on 'Good Communication', the MCDP Inter-Municipal Conference that he attended along with CAO Jess in Regina November 28<sup>th</sup> and 29<sup>th</sup>, and the CATPC Meeting November 21<sup>st</sup> in Guernsey.

Councillors Dunn, Lepage and Mayor Nike reported on the Regional Lagoon Meeting that they attended December 10<sup>th</sup> at Mistusinne.

**Regional Lagoon**

254/2012 DUNN: That the Village of Elbow is agreeable to participate in the feasibility process of a regional lagoon, with the understanding that our contribution would be the existing lagoon infrastructure and land. Carried.

255/2012 LEPAGE: That the Village of Elbow would prefer regional control versus SaskWater control of a regional lagoon system. Carried.

256/2012 NIKE: That the Village of Elbow agrees to have the Municipality Capacity Development Program facilitate in the development of a Memorandum of Understanding between the Village of Elbow, the Resort Village of Mistusinne, and the R.M. of Loreburn. Carried.

**Maintenance Report**

CAO Jess presented a written report on the Maintenance Committee Meeting of December 3, 2012.

**Heavy Powered Mobile Equipment Certification**

257/2012 HOPPENREYS: That the CAO make arrangements to have Bob Kozak take the 'Heavy Powered Mobile Equipment Certification' course to meet Occupational Health & Safety standards. Carried.

**Central Area Transportation Planning Committee**

258/2012 NIKE: That we renew our CATPC membership for 2013. Carried.

**Federation of Canadian Municipalities**

259/2012 DUNN: That we renew our FCM membership for 2013. Carried.

**Library Funding/Hours of Operation**

260/2012 HOPPENREYS: That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Library's additional 4.25 open hours that they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

**Lagoon Usage Agreements**

- 261/2012 HOPPENREYS: That we set our 2013 Lagoon Usage Agreement rates at \$18/month for users outside the Village's corporate limits in addition to covering the lagoon repair costs of \$3763.80 for 2012. Carried.

**Canada Day Grant**

- 262/2012 LEPAGE: That we apply to Canadian Heritage, Celebrate Canada for funding towards our Canada Day Fireworks. Carried.

**Self-Watering Planters**

- 263/2012 HOPPENREYS: That we purchase two self-watering planters from Equinox as per the 2012 budget. Carried.

**Assessment Revaluation & Property Tax Policy Workshop**

- 264/2012 NIKE: That our CAO attend the Assessment Revaluation & Property Tax Policy Workshop put on by SAMA and UMAAS and that related costs be covered. Carried.

**Southern Saskatchewan Vacation Guide**

- 265/2012 DUNN: That we purchase a half page for the Village of Elbow in the Southern Saskatchewan Vacation Guide for \$1,000. Carried.

**Closed Session**

- 266/2012 DUNN: That this meeting be closed to the public at 9:57 p.m. to discuss employee matters.

CAO Jess left the meeting at 9:57 p.m.

The closed session ended at 10:10 p.m., CAO Jess returned, and Council resumed their regular meeting.

**Urban Municipal Administrators Association 2013 Salary Guideline**

- 267/2012 LEPAGE: That the CAO's wage be increased effective January 1, 2013 to match the UMAAS 2013 Salary Guideline and our policy. Carried.

**Christmas Bonuses**

- 268/2012 HOPPENREYS: The Christmas bonuses be given to the Village employees as follows: Yvonne Jess \$400, Claudia Diederich \$300, Bob Kozak \$200. Carried.

**Holiday Payouts**

- 269/2012 DUNN: That the CAO is authorized to pay out holidays at year end as per policy. Carried.

**Adjournment**

- 270/2012 DUNN: That this meeting be adjourned at 10:20 p.m. Carried.
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## CORRESPONDENCE

- CATPC Newsletter
- FCM re: membership
- Palliser Regional Library – branch hours for 2013
- Norma Johnson – elevator recommendations
- SUMA President, Allan Earle – introduction
- Five Hills Health Region – suggested levy for new hospital in Moose Jaw
- Resort Village of Mistusinne – info for Dec. 8<sup>th</sup> mtg.
- PARCS newsletter
- Water Security Agency – Ministry of Environment changes
- Water Security Agency – Permit to Operate Waterworks
- WaterWolf newsletter

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
6198	Driftwood Studio	12/ 6/2012	256.20
6199	Yvonne Jess	12/11/2012	289.28
6200	Gary Dunn	12/11/2012	305.46
6201	William Nike	12/11/2012	781.46
6202	Lynden Lepage	12/11/2012	269.28
6203	Colleen Hoppenreys	12/11/2012	269.28
6204	Betty Hatzel	12/11/2012	269.28
6205	Yan teng Cui	12/11/2012	138.70
6206	Claudia Diederich	12/14/2012	650.00
6207	Yvonne Jess	12/14/2012	1,000.00
6208	Robert Kozak	12/14/2012	500.00
6209	Adventure Printing Ltd.	12/14/2012	55.00
6210	AED Advantage	12/14/2012	4,698.32
6211	B & D Horizontal Drilling Ltd.	12/14/2012	57,612.45
6212	Robert L. Bramble	12/14/2012	530.00
6213	CLICK Enterprises Inc.	12/14/2012	1,173.25
6214	Elbow Historical Society	12/14/2012	100.00
6215	Elbow Fine Foods	12/14/2012	25.08
6216	Colleen Hoppenreys	12/14/2012	175.99
6217	Meridan Inspections Ltd.	12/14/2012	345.01
6218	Peter Nasewich	12/14/2012	50.00
6219	Palliser Plains Co-op	12/14/2012	34.73
6220	Jim Percy	12/14/2012	267.50
6221	Prairie Janitorial Supply	12/14/2012	34.10
6222	R & J Lakeside Service Ltd.	12/14/2012	655.94
6223	Codey Sanden	12/14/2012	6,532.05
6224	Saskatchewan Research Council	12/14/2012	199.23
6225	SUMA	12/14/2012	695.94
6226	Town of Hanley	12/14/2012	65.70
6227	Urban Municipal Admin Assoc	12/14/2012	84.00
6228	V. of Elbow MasterCard Acc't	12/14/2012	569.99
6229	XEROX Canada Ltd.	12/14/2012	361.08
6230	ZEE Medical Service Co.	12/14/2012	96.49
6231	SUMA	12/18/2012	761.25
6232	Claudia Diederich	12/18/2012	300.00
6233	Yvonne Jess	12/18/2012	400.00
6234	Robert Kozak	12/18/2012	200.00
6235	Air Liquide Canada Inc.	12/21/2012	12.92
6236	Voided by the print process	12/21/2012	0.00
6237	Loraas Disposal Services Ltd.	12/21/2012	4,438.52
6238	SaskPower	12/21/2012	3,361.36

Payment #	Vendor	Date	Amount
6239	SaskTel CPP	12/21/2012	417.25
6240	VOID - issued for wrong amount	12/21/2012	0.00
6241	V. of Elbow MasterCard Acc't	12/21/2012	72.59
6242	Village of Elbow	12/21/2012	271.90
6243	SaskWater Accounts Receivable	12/21/2012	6,317.91
6244	William Nike	12/31/2012	192.89
6245	Wendy Davis	12/31/2012	291.30
6246	Claudia Diederich	12/31/2012	1,078.78
6247	Yvonne Jess	12/31/2012	4,467.22
6248	Robert Kozak	12/31/2012	1,790.36
6249	MEPP	12/31/2012	1,377.12
6250	Receiver General	12/31/2012	5,177.07
6251	V. of E. ITF W. Cafferata	12/31/2012	40.00
6252	Air Liquide Canada Inc.	12/31/2012	62.27
6253	Robert L. Bramble	12/31/2012	210.98
6254	William Nike	12/31/2012	175.00
6255	Elbow Fine Foods	12/31/2012	17.84
6256	Ron Sisetsky	12/31/2012	35.00
6257	Kevin Luchia	12/31/2012	35.00
6258	Janet Hundebly	12/31/2012	560.97
6259	Dale Hundebly	12/31/2012	70.00
6260	Mark Janke	12/31/2012	105.00
6261	Norma Johnson	12/31/2012	70.00
6262	The Outlook	12/31/2012	48.55
6263	Prairie Mapping Services	12/31/2012	165.00
6264	R & J Lakeside Service Ltd.	12/31/2012	746.91
6265	SGI	12/31/2012	89.00
6266	SUMA	12/31/2012	232.14
6267	Village of Elbow - Petty Cash	12/31/2012	59.46
Total:			112,742.35
Total for General:			112,742.35

Payments Printed: 70