

Minutes from the December 5, 2011, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor David Cross, Councillors Deb Schlivert, James Swedberg, Gary Dunn, William Nike, and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:00 p.m.

Agenda

222/2011 NIKE: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

223/2011 SWEDBERG: That the minutes of the November 7, 2011 Council Meeting be accepted as presented. Carried.

Financial Statement

224/2011 NIKE: That the financial statements and bank reconciliation for the month of November be accepted as presented. Carried.

225/2011 NIKE: That we transfer the balance of the Orchard budget at year end into 2012. Carried.

226/2011 DUNN: That we transfer the balance of the Fire Department tools/equipment budget at year end into 2012. Carried.

Payment of Accounts

227/2011 SCHLIVERT: That the Administrator be authorized to pay any bills, with the Mayor's approval, that come in after the December Council Meeting to facilitate year end. Carried.

228/2011 DUNN: That the accounts be paid as presented. Carried.

Maintenance Report

Administrator Jess presented a written report on the Maintenance Committee Meeting of December 1, 2011.

Parking Curbs

229/2011 NIKE: That we authorize the purchase of fourteen parking curbs at a cost of \$50 a piece from Expocrete. Carried.

Delegation – 7:30 p.m. – L & R Developments

Les McTavish and Grace McTavish attended the meeting to discuss the outstanding items from L & R Developments Service Agreement and their desire to sell lots in their development now.

Delegation – 8:00 p.m. – Lakeside RV Trailer Park Ltd.

Rick and Tom Jukes attended the meeting to request a lagoon disposal agreement for the winter of 2012/2013.

Reports

Mayor Cross reported on his conversations with the R.M. of Loreburn regarding the Jukes development and Tuft's Bay Campground.

- 230/2011 NIKE: That at the request of the R.M. of Loreburn, the Mayor, interested Council members, and Administrator attend a joint meeting to discuss boundary alteration, service agreements, and revenue sharing in regards to the Jukes development. Carried.

Lakeside RV Trailer Park Ltd.

- 231/2011 DUNN: That on the recommendation of Saskatchewan Environment, we grant Lakeside RV Trailer Park Ltd. a six month lagoon disposal agreement for the period of November 2012 to April 2013 for a maximum of 6,000 gallons with an up front disposal fee being set at \$500. Carried.

L & R Developments

- 232/2011 CROSS: That we amend Section 3.2 'Prohibition on Sale' of our Servicing Agreement with L & R Developments Ltd. to now allow the sale of any subdivided parcel as the works required by this agreement are substantially complete, provided the Village receives a letter of commitment from L & R Developments that they will have the installation of all approaches and culverts in place by June 1, 2012. Carried.

Extension of Meeting

- 233/2011 SCHLIVERT: That we extend the meeting past 10:30 p.m. for half an hour. Carried.

FCC AgriSpirit Grant

- 234/2011 DUNN: That the Mayor and Administrator are authorized to sign the Farm Credit Canada AgriSpirit Funding Agreement 2011. Carried.

Library Funding/Hours of Operation

- 235/2011 NIKE: That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Library's additional 4.25 open hours that they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

Elbow Housing Authority

- 236/2011 SWEDBERG: That we cover the Village's 5% share of the Elbow Housing Authority's operating loss for 2010 in the amount of \$436.33. Carried.

SUMA Convention

- 237/2011 NIKE: That the Administrator is authorized to attend the SUMA Convention, reporting back to Council, and that related expenses be covered by the Village. Carried.

Municipal Leadership Development Program

- 238/2011 SCHLIVERT: That the Administrator has authorization to attend the MLDP modules on February 14th and March 12th. Carried.

Graham Water/Sewer Lines

- 239/2011 SWEDBERG: That as per motion 144/2011 the Village reimburse Shawn and Katherine Graham for the cost of the replacement water and sewer lines to 358 Aberdeen Street in the amount of \$1,900. Carried.

Building/Development Permits

- 240/2011 SCHLIVERT: That we approve the following Building and Development Permit based on the plan review completed by our Building Official.
#17/2011 – May's Restaurant 2011
– 216 Saskatchewan Street
Carried.

Outstanding Utility Arrears/General Invoicing

- 241/2011 NIKE: That the Administrator is authorized to transfer any outstanding utility arrears, and where applicable any outstanding general invoices, to taxes at year end. Carried.

Conference Telephone

- 242/2011 DUNN: That we purchase a conference telephone for use in the board room for \$299. Carried.

Canada Day Grant

- 243/2011 SWEDBERG: That we apply to Canadian Heritage, Celebrate Canada for funding towards our Canada Day Fireworks. Carried.

Closed Session

- 244/2011 NIKE: That this meeting be closed to the public at 11 p.m. to discuss employee evaluations. Carried.

Administrator Jess left the meeting at 11 p.m.

The closed session ended at 11:40 p.m., Administrator Jess returned, and Council resumed their regular meeting.

Annual Employee Evaluations

- 245/2011 SCHLIVERT: That following our annual employee evaluations we increase staff salaries/wages as follows: Yvonne Jess 5%; Claudia Diederich 5%; and Dale Norrish 2% with an additional review in 90 days. Carried.

Christmas Bonuses

- 246/2011 NIKE: That Christmas bonuses be given to the Village employees as follows: Yvonne Jess \$500, Dale Norrish \$200, Claudia Diederich \$250. Carried.

Adjournment

247/2011 SCHLIVERT: That this meeting be adjourned at 11:45 p.m. Carried.

CORRESPONDENCE

- MEPP – Temporary Solvency Deficiency Payment Relief
- SGI Risk Evaluation Report
- Palliser Regional Library – additional hours for 2012
- Canadian Sustainable Homes – proposal for duplex
- STARS

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
5437	Yvonne Jess	12/ 6/2011	394.00
5438	David Cross	12/ 6/2011	548.52
5439	Gary Dunn	12/ 6/2011	315.20
5440	William Nike	12/ 6/2011	829.00
5441	James Swedberg	12/ 6/2011	425.52
5442	Deb Schlivert	12/ 6/2011	394.00
5443	Access 2000	12/13/2011	26,250.00
5444	Dellene Church Law Office Inc.	12/13/2011	1,549.36
5445	Lake Diefenbaker Tourism	12/13/2011	52.50
5446	Meridan Inspections Ltd.	12/13/2011	47.25
5447	Joe Parent	12/13/2011	604.82
5448	Paul's Fine Foods	12/13/2011	8.14
5449	PNG Prairie Newspaper Group	12/13/2011	52.67
5450	R & J Lakeside Service Ltd.	12/13/2011	876.51
5451	Rafoss Plumbing & Heating	12/13/2011	252.00
5452	Rite-Way Fencing Inc.	12/13/2011	14,535.00
5453	Rocky Mountain Phoenix	12/13/2011	1,569.74
5454	Saskatchewan Research Council	12/13/2011	122.05
5455	South Saskatchewan River	12/13/2011	262.50
5456	SUMA	12/13/2011	288.75
5457	V. of Elbow MasterCard Acc't	12/13/2011	153.34
5458	XEROX Canada Ltd.	12/13/2011	383.75
5459	Claudia Diederich	12/14/2011	250.00
5460	Yvonne Jess	12/14/2011	500.00
5461	Dale Norrish	12/14/2011	200.00
5462	Claudia Diederich	12/15/2011	500.00
5463	Yvonne Jess	12/15/2011	1,000.00
5464	Dale Norrish	12/15/2011	500.00
5465	Air Liquide Canada Inc.	12/20/2011	60.44
5466	David Cross	12/20/2011	315.11
5467	Driftwood Studio	12/20/2011	185.85
5468	Flocor Inc.	12/20/2011	722.44
5469	Loraas Disposal Services Ltd.	12/20/2011	5,350.32
5470	Meridan Inspections Ltd.	12/20/2011	136.50
5471	SaskPower	12/20/2011	3,631.99
5472	SaskTel CPP	12/20/2011	413.54
5473	SaskWater Accounts Receivable	12/20/2011	5,567.54
5474	Village of Elbow - Petty Cash	12/20/2011	13.45
5475	Village of Elbow	12/20/2011	241.54
5476	Air Liquide Canada Inc.	12/23/2011	12.54
5477	Dellene Church Law Office Inc.	12/23/2011	265.43

Payment #	Vendor	Date	Amount
5478	Shawn Graham	12/23/2011	1,900.00
5479	Dale Norrish	12/23/2011	200.00
5480	Queen's Printer Revolving Fund	12/23/2011	89.25
5481	R.M. of Loreburn	12/23/2011	50.00
5482	Saskatchewan Housing Corp.	12/23/2011	436.33
5483	SGI	12/23/2011	89.00
5484	Saskatchewan Research Council	12/23/2011	155.92
5485	Claudia Diederich	12/30/2011	1,013.52
5486	Yvonne Jess	12/30/2011	1,799.04
5487	Catherine Miko	12/30/2011	207.00
5488	Dale Norrish	12/30/2011	1,863.46
5489	Loomis Express	12/30/2011	13.01
5490	MEPP	12/30/2011	1,373.34
5491	PNG Prairie Newspaper Group	12/30/2011	48.55
5492	Receiver General	12/30/2011	2,394.24
5493	SUMA	12/30/2011	515.18
5494	V. of E. ITF W. Cafferata	12/30/2011	40.00
5495	V. of Elbow MasterCard Acc't	12/30/2011	3.32
5496	Village of Elbow - Petty Cash	12/30/2011	12.42
5497	Sun West School Division	12/31/2011	10,922.77
		Total:	92,907.66
		Total for General:	92,907.66

Payments Printed: 61