

Minutes from the December 9, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor Robert Hundebly, Councillors Colleen Hoppenreys, Gary Dunn (electronically), Betty Hatzel, and Chief Administrative Officer Yvonne Jess.

Absent: Councillor Lynden Lepage

Mayor Hundebly called the meeting to order at 7:00 p.m.

Agenda

208/2013 HATZEL: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

209/2013 HOPPENREYS: That the minutes of the November 11, 2013 regular meeting, and November 21, 2013 special meeting be accepted as presented. Carried.

Financial Statement

210/2013 HATZEL: That the bank reconciliation and financial statement for the month of November 2013 be accepted as presented. Carried.

Outstanding Invoices at Year End

211/2013 HOPPENREYS: That the CAO is authorized to transfer any outstanding utility arrears, and where applicable any outstanding general invoices, to taxes at year end. Carried.

Saskatchewan Street Reserve Fund

212/2013 HUNDEBY: That we set up a Saskatchewan Street Reserve Fund and transfer to it the \$50,000 as budgeted, at year end. Carried.

Councillor Dunn joined the meeting at 7:15 p.m. (electronically)

Payment of Accounts

213/2013 DUNN: That the accounts be paid as presented. Carried.

214/2013 HATZEL: That the CAO is authorized to pay any invoices, with the Mayor's approval, that come in after the December Council Meeting to facilitate year end. Carried.

Reports

Mayor Hundebly reported on the issue with sand/sediment at the new dock system in Tuft's Bay.

Councillor Hatzel provided a written report on the MLDP Module "Human Resources in the Municipal Workplace" that she attended November 26, 2013.

Councillor Lepage had provided a written report on the MCDP Inter-Municipal Conference he attended December 2 & 3, 2013.

Councillor Hoppenreys provided a written report on the RCMP Meeting she attended on October 29, 2013.

Mayor Hundebly provided written report on the MLDP Module "Human Resources in the Municipal Workplace" he attended November 26th and the MCDP Inter-Municipal Conference he attended December 2 & 3, 2013.

CAO Jess provided a written report on her November 27th and December 5th meetings with SaskWater in regards to the regional lagoon project.

Industrial Road Construction

215/2013 DUNN: That we accept the quote from Robert L. Bramble for the road construction of Prospect Avenue, Venture Street, and Pfeffer Avenue for \$100,000 + taxes on the condition that the clause "any additional work will be priced by the hour" is removed. Carried.

Town Shop/Firehall Lighting

216/2013 DUNN: That we proceed with the quote from Downie Electric to replace the lights in the Town Shop/Firehall for \$3,801.72. Carried.

Nuisance Bylaw – Order To Remedy

217/2013 DUNN: That we issue an Order To Remedy to 110 Aberdeen Street requesting that he remove his two junked vehicles immediately. Motion Defeated.

218/2013 DUNN: That Council hereby declares the land located at 110 Aberdeen Street, Lot 24, Block 4, Plan Q7107 to be a nuisance under Section 12 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Storage of vehicles in an inoperable or abandoned condition
- Storage of vehicles without valid license plates attached
- Storage of a vehicle that is a partly wrecked condition

That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:

- Removal of both trucks

Remedial action noted above is to be completed no later than April 26, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs.

AND

That Council hereby declares the land located at 118 Aberdeen Street, Lot 21, Block 4, Plan Q7107 to be a nuisance under Section 12 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Storage of a vehicle in an inoperable or abandoned condition
- Storage of a vehicle without valid license plates attached

That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:

- Removal of truck

Remedial action noted above is to be completed no later than April 26, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs.

AND

That Council hereby declares the land located at 358 Minto Street, Lot 17, Block 10, Plan M3311 to be a nuisance under Section 12 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Storage of a vehicle in an inoperable, abandoned, and dismantled condition

That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:

- Removal of truck cab

Remedial action noted above is to be completed no later than April 26, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs.

AND

That Council hereby declares the land located at 303 Minto Street, Lots 1 & 2, Block 9, Plan M3311 to be a nuisance under Section 12 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Storage of vehicles in an inoperable or abandoned condition
- Storage of vehicles without valid license plates attached

That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:

- Removal of both vehicles

Remedial action noted above is to be completed no later than April 26, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs.

AND

That Council hereby declares the land located at 250 Aberdeen Street, Lots 10 & 11, Block 4, Plan Q7107 to be a nuisance under Section 12 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:

- Storage of a vehicle in an inoperable or abandoned condition
- Storage of a vehicle without valid license plates attached

That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:

- Removal of car
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Remedial action noted above is to be completed no later than April 26, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs. Carried.

- 219/2013 HUNDEBY: That Council hereby declares the land located at 327 Stanley Street, Lots 3-5, Block 12, Plan M3311 to be a nuisance under Section 11 of Bylaw No. 05-10, the Nuisance Abatement Bylaw, for the following reason:
- Overgrown trees encroaching into the back alley
- That the Designated Officer is hereby authorized to issue an order to the occupant of the said property requiring them to undertake the following work:
- Trim back/prune growth along back alley to the power pole
- Remedial action noted above is to be completed no later than January 10, 2014. Failure to comply with the Order, the municipality is authorized to proceed to undertake action to remedy the contravention and recover the costs. Carried.

Water Pump

- 220/2013 HOPPENREYS: That we agree to sell the old water pump at the Fire Hall to Rod Daniluk for \$75 under the condition that the Village can use it whenever there is a need. Carried.

Zoning Bylaw – Written Order

- 221/2013 HUNDEBY: That due to a side yard setback contravention, the Development Offer issue a written order to 126 Aberdeen Street to have the contravention rectified by April 26, 2014. Carried.

Village Office Door

- 222/2013 HOPPENREYS: That we proceed to have Lepage Contracting stain and install the new Village Office door including the aluminum cladding around the door opening for a price of \$1,302.00. Carried.

Harbour Inn Condo Corporation 2013 Tax Levy

- 223/2013 HATZEL: That upon further review of the Harbour Inn Condo fire tax situation, we maintain the decision made by Council (motion 201/2013) at the November 11, 2013 Council Meeting. Carried.

Tuft's Bay Road and 'Elbow Lookout Park'

- 224/2013 HUNDEBY: That we table further discussion on the proposal from Everett and Marlo Kearley until our January 13, 2014 meeting and invite them to attend. Carried.

Palliser Regional Library, Elbow Branch

- 225/2013 HOPPENREYS: That we send a letter of confirmation to Palliser Regional Library that the Village of Elbow will cover the Elbow Branch's additional 4.25 open hours they are short in levy funding, with the funds to come from the Elbow Library Board. Carried.

Canada Day Grant

226/2013 DUNN: That we apply to Canadian Heritage, Celebrate Canada for funding towards our Canada Day Fireworks. Carried.

Summer Student Grant

227/2013 DUNN: That the CAO make application to the Canada Summer Jobs 2014 program for one summer student for the maximum time allowed, 16 weeks, at \$14/hr. Carried.

Southern Saskatchewan Vacation Guide

228/2013 HUNDEBY: That we purchase a half page in the Southern Saskatchewan Vacation Guide for \$1000. Carried.

Interest Charges

229/2013 HOPPENREYS: That effective January 1, 2014 we begin to charge 1% interest per month on all overdue accounts. Carried.

Holiday Payouts

230/2013 DUNN: That the CAO is authorized to pay out holidays at year end as per policy. Carried.

Christmas Bonuses

231/2013 DUNN: That Christmas bonuses be given to the CAO, Foreman, and Admin Assistant at the same rates as in 2012. Carried.

Closed Session

232/2013 HUNDEBY: That this meeting be closed to the public at 9:15 p.m. to discuss employee matters. Carried.

CAO Jess left the meeting at 9:15 p.m.

The closed session ended at 9:40 p.m., CAO Jess returned, and Council resumed their regular meeting.

Annual Employee Evaluations

233/2013 HOPPENREYS: That following our annual employee evaluations, we increase staff salaries/wages effective January 1, 2014 as follows: Scott Scrimbitt increase of \$660/year; Claudia Diederich increase of \$0.46/hour; Yvonne Jess increase of \$2,350/year; as well as increasing the Library Janitor contract to \$50/month and the Transfer Site Operator's contract to \$14.50/hour. Carried.

Councillor Dunn left the meeting at 9:50 p.m. (electronically)

Adjournment

234/2013 HOPPENREYS: That this meeting be adjourned at 9:55 p.m. Carried.

CORRESPONDENCE

- Gerald Fiske re: HICC tax rebate
- Ed Niska re: HICC tax rebate
- Ev & Marlo Kearley re: Elbow Lookout Park
- Palliser Regional Library re: extra hrs funding
- WaterWolf re: group purchase program
- Communities Initiative Fund re: Tuft's Bay washroom grant
- Dwayne Sisetsky re: removal of truck
- Sask Environment re: Garth subdivision
- RCMP re: municipal bylaw enforcement
- WaterWolf Catch Newsletter – asset management
- Urban Voice Magazine

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
6887	Yvonne Jess	12/10/2013	496.74
6888	Gary Dunn	12/10/2013	513.30
6889	Lynden Lepage	12/10/2013	331.16
6890	Colleen Hoppenreys	12/10/2013	496.74
6891	Betty Hatzel	12/10/2013	496.74
6892	Robert A. Hundebly	12/10/2013	248.37
6893	Robert L. Bramble	12/12/2013	18,879.00
6894	Lynden Lepage	12/12/2013	450.00
6895	Colleen Hoppenreys	12/12/2013	215.00
6896	Betty Hatzel	12/12/2013	178.00
6897	Robert A. Hundebly	12/12/2013	593.00
6898	Craik Hardware	12/12/2013	804.70
6899	Elbow Library Board	12/12/2013	3,500.00
6900	Elbow Fine Foods	12/12/2013	15.98
6901	Loreburn Hutterian Brethren	12/12/2013	3,710.00
6902	Lepage Contracting Ltd.	12/12/2013	1,500.37
6903	Millar's Waste Mgmt Disposal	12/12/2013	641.60
6904	Palliser Plains Co-op	12/12/2013	30.88
6905	Prairie Janitorial Supply	12/12/2013	388.25
6906	Queen's Printer Revolving Fund	12/12/2013	173.25
6907	R & J Lakeside Service Ltd.	12/12/2013	725.13
6908	Rosedale Electric Ltd	12/12/2013	1,363.32
6909	SAL Engineering Ltd.	12/12/2013	2,899.09
6910	Saskatchewan Research Council	12/12/2013	570.14
6911	SUMA	12/12/2013	374.01
6912	Town of Davidson	12/12/2013	2,350.00
6913	V. of Elbow MasterCard Acc't	12/12/2013	628.60
6914	Village of Elbow	12/12/2013	30.00
6915	XEROX Canada Ltd.	12/12/2013	440.64
6916	ZEE Medical Service Co.	12/12/2013	131.68
6917	Claudia Diederich	12/13/2013	650.00
6918	Yvonne Jess	12/13/2013	1,000.00
6919	Scott Scrimbitt	12/13/2013	800.00
6920	Air Liquide Canada Inc.	12/17/2013	13.86
6921	Joe Fafard	12/17/2013	2,000.00
6922	Loraas Disposal Services Ltd.	12/17/2013	5,626.32
6923	Municipal Leadership	12/17/2013	262.50
6924	SaskPower	12/17/2013	3,140.59
6925	SaskTel CPP	12/17/2013	356.10
6926	SUMA	12/17/2013	315.00
6927	SaskWater Accounts Receivable	12/17/2013	5,943.34
6928	U-Win Custom Trucking	12/17/2013	2,035.00
6929	V. of Elbow MasterCard Acc't	12/17/2013	487.50

Payment #	Vendor	Date	Amount
6930	Village of Elbow	12/17/2013	382.51
6931	Claudia Diederich	12/23/2013	300.00
6932	Yvonne Jess	12/23/2013	400.00
6933	Scott Scrimbitt	12/23/2013	200.00
6934	Robert A. Hundebly	12/31/2013	198.67
6935	Richard Davis	12/31/2013	430.00
6936	Claudia Diederich	12/31/2013	840.30
6937	Yvonne Jess	12/31/2013	3,601.04
6938	Scott Scrimbitt	12/31/2013	2,590.82
6939	MEPP	12/31/2013	1,737.82
6940	Receiver General	12/31/2013	3,670.70
6941	V. of E. ITF W. Cafferata	12/31/2013	40.00
6942	Elbow Fine Foods	12/31/2013	35.43
6943	Scott Scrimbitt	12/31/2013	160.00
6944	Janet Hundebly	12/31/2013	70.00
6945	Dale Hundebly	12/31/2013	145.00
6946	Colleen Hoppenreys	12/31/2013	35.00
6947	Mark Janke	12/31/2013	180.00
6948	Norma Johnson	12/31/2013	35.00
6949	Louise Martens	12/31/2013	70.00
6950	Betty Hatzel	12/31/2013	35.00
6951	Meridan Inspections Ltd.	12/31/2013	210.00
6952	The Outlook	12/31/2013	48.55
6953	Codey Sanden	12/31/2013	840.00
6954	Yamaha Piano Centre	12/31/2013	30.80
6955	Darwin Moore	12/31/2013	179.63
6956	Dan Sorensen	12/31/2013	179.63
6957	Harry Daniluk	12/31/2013	40.00
6958	Five Hills Health Region	12/31/2013	30.00
6959	SUMA	12/31/2013	634.04
6960	Sun West School Division	12/31/2013	15,554.35
		Total:	98,710.19
		Total for General:	98,710.19

Payments Printed: 74