

Minutes from the February 11, 2013, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers.

Present: Mayor William Nike (electronically), Councillors Colleen Hoppenreys, Betty Hatzel, Gary Dunn, Lynden Lepage, and Chief Administrative Officer Yvonne Jess.

Mayor Nike called the meeting to order at 7:00 p.m. and turned over the chair to Deputy Mayor Hoppenreys.

**Agenda**

8/2013 DUNN: That the agenda be accepted as amended and attached to these minutes. Carried.

**Minutes**

9/2013 NIKE: That the minutes of the January 7, 2013 Council Meeting be accepted as presented. Carried.

**Financial Statement**

10/2013 DUNN: That the bank reconciliation and financial statement for the months of December 2012 and January 2013 be accepted as presented. Carried.

**Payment of Accounts**

11/2013 HATZEL: That the accounts be paid as presented. Carried.

**Reports**

Mayor Nike reported on doing some research into optional building materials for Tuft's Bay and a fire caddy.

Councillor Hatzel provided a written report on the SUMA Convention.

Councillor Hoppenreys reported on the Douglas & Danielson Parks Advisory Group meeting she attended January 22nd.

CAO Jess provided a written report on the meeting she and Councillor Hatzel attended at SAL Engineering's office on February 5<sup>th</sup>.

**Development Policy**

12/2013 HATZEL: That our CAO work with SAL Engineering to develop a draft development policy. Carried.

**Delegation – 7:45 p.m. – Bob Kozak**

13/2013 DUNN: That this meeting be closed to the public at 7:45 p.m. to discuss employee matters. Carried.

Bob Kozak left the meeting at 8:10 p.m.

The closed session ended at 8:30 p.m., and Council resumed their regular meeting.

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**Maintenance Wage**

14/2013 NIKE: That we set Bob Kozak's wage at \$21/hr, for five days a week, effective February 1, 2013. Carried.

**Tuft's Bay Washroom/Shower Building**

15/2013 DUNN: That we prepare a tender to upgrade the existing washroom/shower facility at Tuft's Bay by adding four complete units to the existing building, using the spec's from Kevin Peddle's proposal. Carried.

16/2013 HATZEL: That the CAO make application to the Community Initiative Fund – Community Vitality Program for the proposed washroom/shower facility upgrade for the Tuft's Bay Park. Carried.

**Great Southwest Community Feature**

17/2013 NIKE: That we continue to participate in the Great Southwest Map, Travel Guide & Website Community Feature for \$250. Carried.

**2013 Education Tax Rates**

18/2013 DUNN: That the CAO send a letter to Minister Reiter expressing our concerns regarding the setting of education tax rates in relation to the new assessment numbers. Carried.

**Lagoon Usage Bylaw No. 13-01**

19/2013 DUNN: Read Bylaw No. 13-01 for a first time being a bylaw to provide for entering into an agreement respecting lagoon usage by others. Carried.

20/2013 HATZEL: Read Bylaw No. 13-01 for a second time. Carried.

21/2013 NIKE: That we have three consecutive readings at this same meeting. Carried Unanimously.

22/2013 HOPPENREYS: Read Bylaw No. 130-01 for a third time, hereby adopting a bylaw to provide for entering into an agreement respecting lagoon usage by others. Carried.

**WaterWolf District Plan Bylaw No. 13-02**

23/2013 NIKE: Read Bylaw No. 13-02 for a first time being a bylaw to adopt a District Plan pursuant to Section 102 of *The Planning and Development Act*, 2007. Carried.

**WaterWolf Dispute Resolution**

24/2013 NIKE: That the Council of the Village of Elbow in the Province of Saskatchewan, resolves to amend the WaterWolf Planning District Agreement by inserting the following section:  
 Dispute Resolution  
 14. In the event that a dispute arises between two or more of the Parties, the Parties will attempt to resolve the issue by following a progressive dispute resolution process by:

- a) firstly, striking a negotiating committee, consisting of two elected officials and one staff member representing each affected municipal council, to negotiate a resolution;
- b) secondly, hiring a professional mediator to guide discussions to resolve the dispute working with the appointed committee;
- c) thirdly, seek non-binding arbitration from the professional mediator or a legal professional;
- d) lastly, voluntarily refer the dispute to the Saskatchewan Municipal Board, in accordance with section 393 of *The Municipalities Act*, for a binding decision.

Carried.

#### **WaterWolf Local Amendment Provision**

- 25/2013 HOPPENREYS: That the Council of the Village of Elbow in the Province of Saskatchewan, agrees that the WaterWolf Planning Agreement be amended by inserting the following section at the end thereof:
- Local Amendment Provision
15. The Parties agree that where an amendment to the District Plan only affects one municipality, the affected municipality may adopt the amendment and the amendment shall come into force and become part of the the District Plan without adoption by any other municipality.
- a) The affected municipality shall follow sections 35 – 38 of *The Planning and Development Act, 2007* when amending the District Plan.
  - b) The WaterWolf Planning Commission shall inform, in writing, to all members of the *WaterWolf Planning District Agreement* of the affected municipalities intended changes to the District Plan.
- Carried.

#### **Elbow Library Extra Open Hour**

- 26/2013 HATZEL: That we authorize an additional open hour for the Palliser Regional Library, Elbow Branch for 2013. Carried.

#### **Scheller Sewer Clean Out Invoice**

- 27/2013 LEPAGE: That as per our Sewer Clean Out Policy, we cover the charges in regards to Jeff and Hollis Schellers sewer clean out from November 29 and December 14, 2012, due to tree roots. Carried.

#### **Community Infrastructure Improvement Fund**

- 28/2013 LEPAGE: That we accept the Community Infrastructure Improvement Fund Grant for the Elbow Rink Relighting and Electrical Project and that we authorize the Deputy Mayor and the CAO to sign the funding agreement with Western Economic Diversification. Carried.

#### **Building/Development Permit**

- 29/2013 NIKE: That we approve the following Building and Development Permit based on the plan review by our Building Official.  
#1/2013 – Ken & Marie Bush – 424 Grey Street Carried.

**Canada Summer Jobs 2013**

30/2913 DUNN: That the CAO make application to the Canada Summer Jobs 2013 program for one summer student for the maximum time allowed, 16 weeks, at \$14/hr. Carried.

**Saskatchewan Emergency Planners Association Conference**

31/2013 DUNN: That we authorize one Councilor to attend the Saskatchewan Emergency Planners Association conference in Regina, March 18 – 21st. Carried.

**Ride for Sight Canada**

32/2013 HATZEL: That we are full support of the 'Ride for Sight' coming to Elbow during the June 22<sup>nd</sup> weekend. Carried.

**Adjournment**

33/2013 HOPPENREYS: That this meeting be adjourned at 10:10 p.m. Carried.

**CORRESPONDENCE**

- Dawn Cranston/Terry Hjelsing re: debit/credit card payment
  - Great Southwest Map, Travel Guide & Website Community Feature
  - WaterWolf Catch newsletter
  - SUMA email re: application of minimum and base tax
  - PARCS Newsletter re: education tax
  - SaskWater re: water rate increase April 1, 2013
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## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
6314	Betty Hatzel	2/14/2013	587.00
6315	Elbow Fine Foods	2/14/2013	14.89
6316	Yvonne Jess	2/14/2013	232.50
6317	Equinox Environmental	2/14/2013	372.85
6318	Dale Hundebly	2/14/2013	656.25
6319	Meridan Inspections Ltd.	2/14/2013	210.00
6320	Mooseworld Inc.	2/14/2013	262.50
6321	R & J Lakeside Service Ltd.	2/14/2013	953.59
6322	SAL Engineering Ltd.	2/14/2013	17,458.60
6323	Saskatchewan Research Council	2/14/2013	73.23
6324	Surbiton Plumbing & Heating	2/14/2013	630.00
6325	Trans-Care Rescue	2/14/2013	151.30
6326	XEROX Canada Ltd.	2/14/2013	30.36
6327	Claudia Diederich	2/15/2013	650.00
6328	Yvonne Jess	2/15/2013	1,000.00
6329	Robert Kozak	2/15/2013	500.00
6330	Air Liquide Canada Inc.	2/26/2013	14.32
6331	Loraas Disposal Services Ltd.	2/26/2013	4,301.67
6332	Sask Emergency Planners Assoc	2/26/2013	345.00
6333	SaskPower	2/26/2013	5,015.56
6334	SaskTel CPP	2/26/2013	389.76
6335	SaskWater Accounts Receivable	2/26/2013	9,240.94
6336	Village of Elbow	2/26/2013	287.08
6337	William Nike	2/28/2013	198.67
6338	Wendy Davis	2/28/2013	430.00
6339	Claudia Diederich	2/28/2013	567.38
6340	Yvonne Jess	2/28/2013	2,063.39
6341	Robert Kozak	2/28/2013	2,013.29
6342	MEPP	2/28/2013	1,608.16
6343	Receiver General	2/28/2013	2,947.88
6344	V. of E. ITF W. Cafferata	2/28/2013	40.00
6345	Palliser Regional Library	2/28/2013	220.00
6346	SUMA	2/28/2013	510.18
6347	Sun West School Division	2/28/2013	941.12
6348	V. of Elbow MasterCard Acc't	2/28/2013	399.70
		Total:	55,317.17
		Total for General:	55,317.17

Payments Printed: 35