

Minutes from the January 16, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers and was conducted via conference call.

Present: Mayor David Cross (electronically), Councillors James Swedberg, Gary Dunn, William Nike (electronically), and Administrator Yvonne Jess.

Absent: Deputy Mayor Deb Schlivert

Mayor Cross called the meeting to order at 7:30 p.m.

Acting Mayor

1/2012 CROSS: That we appoint Gary Dunn as acting mayor for this Council Meeting as per Section 91(5)(a) of *The Municipalities Act*.
Carried.

Councillor Dunn took over chairing the meeting.

Agenda

2/2012 NIKE: That the agenda be accepted as amended and attached to these minutes. Carried.

Minutes

3/2012 SWEDBERG: That the minutes of the December 5, 2011 Council Meeting be accepted as presented. Carried.

Financial Statement

4/2012 CROSS: That the bank reconciliation for the month of December be accepted as presented. Carried.

5/2012 SWEDBERG: That we transfer the \$300,000 in Credential GIC's that come due January 16, 2012 into daily interest accounts through Credential Securities. Carried.

Payment of Accounts

6/2012 CROSS: That the accounts be paid as presented. Carried.

Delegation – 7:45 p.m. – Glen Ogilvy, Access 2000

Glen Ogilvy attended the meeting to address some issues that have come up with the Civic Centre renovations, provided a progress update, and indicated that they plan to have the project complete by the end of February.

Delegation – 8:00 p.m. – Bryan Cafferata, Elbow Agencies

Bryan Cafferata attended the meeting to update and explain some issues and explanations on the Village's insurance policy.

Maintenance Report

Administrator Jess presented a written update on maintenance activities.

Water Rate Policy and Capital Investment Strategy

7/2012 CROSS: That we accept the 2010 Waterworks Rate Policy and Capital Investment Strategy as presented. Carried.

Volunteer Fire Fighter Insurance

8/2012 SWEDBERG: That we renew our 2012 Volunteer Fire Fighter insurance through SUMA. Carried.

Discover Saskatchewan's Great Southwest

9/2012 CROSS: That the Village participate in the Discover Saskatchewan's Great Southwest map and travel guide promotion for \$250. Carried.

Royal Canadian Legion

10/2012 NIKE: That we continue to support the Royal Canadian Legion with a 1/10 page remembrance ad in the 2012 Military Service Recognition Book for \$195. Carried.

Chief Administrative Officer Title

11/2012 CROSS: That we change the title of our Administrator to Chief Administrative Officer (CAO) on the recommendation of the UMAAS due to the fact that the duties of the administrator have changed and expanded considerably. Carried.

Temporary Recreational Vehicle Use

12/2012 DUNN: That we grant permission to Kirk Dearman and Dannielle Geib to use recreational vehicles on their property, and adjoining vacant property with the property owner's consent, for their wedding weekend of July 14, 2012. Carried.

Orchard Mulch

13/2012 SWEDBERG: That we authorize the purchase of 150 cubic yards of pine mulch for the Elbow Orchard out of their remaining funds from 2011. Carried.

MuniSoft Webinar Training

14/2012 NIKE: That as per the Administrator's recommendation, that she arrange for additional MuniSoft software training for the office staff through their webinar sessions. Carried.

TD Friends of the Environment Foundation Grant

15/2012 DUNN: That we authorize Sarah Wilm, on behalf of the Community Park Project, to make application to the TD Friends of the Environment Foundation. Carried.

Bylaw No. 12-01

16/2012 DUNN: Read Bylaw No. 12-01 for a first time being a bylaw to amend Bylaw No. 08-05 known as the Zoning Bylaw. Carried.

Adjournment

17/2012 NIKE: That this meeting be adjourned at 10:05 p.m. Carried.

CORRESPONDENCE

- Lakeside RV Trailer Park Ltd. – request extension to lagoon permit
- SaskWater – water rate adjustment
- SaskWater – regional wastewater project
- SUMA – Volunteer Fire Fighter insurance – \$281.78 same as 2011
- Discover Great Southwest – map, travel guide & website community feature - \$250
- Line 19 Water Pipeline Utility – easements/caveats – Lot 3 & 12 Blk 1A, and Lot 1 Blk 1B in the industrial subdivision.
- SUMA Urban Voice
- Royal Canadian Legion – Military Service Recognition Book - \$195
- UMAAS – Chief Administrative Officer (CAO) Title
- Danielle Geib email – temporary RV use during wedding weekend
- Orchard Committee – pine mulch

ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
5498	Five Hills Health Region	1/ 6/2012	135.00
5499	Greg's Backhoe Service	1/ 6/2012	2,495.53
5500	Millar's Waste Mgmt Disposal	1/ 6/2012	806.66
5501	Municipal Leadership	1/ 6/2012	262.50
5502	MuniSoft	1/ 6/2012	2,484.90
5503	Palliser Regional Library	1/ 6/2012	4,965.65
5504	SUMA	1/ 6/2012	157.61
5505	Claudia Diederich	1/13/2012	500.00
5506	Yvonne Jess	1/13/2012	1,000.00
5507	Dale Norrish	1/13/2012	500.00
5508	Air Liquide Canada Inc.	1/20/2012	12.96
5509	Loraas Disposal Services Ltd.	1/20/2012	3,866.04
5510	SaskPower	1/20/2012	3,648.58
5511	SaskTel CPP	1/20/2012	422.66
5512	Saskatchewan Research Council	1/20/2012	73.23
5513	SaskWater Accounts Receivable	1/20/2012	4,404.48
5514	Village of Elbow	1/20/2012	225.58
5515	XEROX Canada Ltd.	1/20/2012	32.65
5516	Robert L. Bramble	1/23/2012	7,622.25
5517	The Davidson Leader	1/23/2012	46.62
5518	Dale Hundebly	1/23/2012	36.29
5519	Mark Janke	1/23/2012	57.02
5520	Jay's Moving & Storage Ltd.	1/23/2012	40.16
5521	Meridan Inspections Ltd.	1/23/2012	468.78
5522	City of Prince Albert	1/23/2012	367.50
5523	Paul's Fine Foods	1/23/2012	12.46
5524	Rocky Mountain Phoenix	1/23/2012	979.07
5525	SUMA	1/23/2012	1,379.29
5526	Urban Municipal Admin Assoc	1/23/2012	165.00
5527	David Cross	1/31/2012	192.89
5528	Claudia Diederich	1/31/2012	1,021.14
5529	Yvonne Jess	1/31/2012	1,875.45
5530	Catherine Miko	1/31/2012	149.36
5531	Dale Norrish	1/31/2012	1,811.91

Payment #	Vendor	Date	Amount
5532	MEPP	1/31/2012	1,413.18
5533	Receiver General	1/31/2012	2,781.46
5534	SUMA	1/31/2012	518.02
5535	V. of E. ITF W. Cafferata	1/31/2012	40.00
5536	Village of Elbow	1/31/2012	65.38
5537	Dennis Wildbore	1/31/2012	34.62
5538	Mooseworld Inc.	1/31/2012	262.50
5539	SUMA	1/31/2012	281.78
5540	Sun West School Division	1/31/2012	1,022.50
Total:			48,638.66
Total for General:			48,638.66

Payments Printed: 43