

Minutes from the March 5, 2012, regular meeting of the Council of the Village of Elbow held in the Village Council Chambers and was conducted via conference call.

Present: Mayor David Cross, Councillors Deb Schlivert, William Nike (electronically), Gary Dunn (electronically) and Administrator Yvonne Jess.

Mayor Cross called the meeting to order at 7:35 p.m.

### **Agenda**

36/2012 NIKE: That the agenda be accepted as amended and attached to these minutes. Carried.

### **Minutes**

37/2012 DUNN: That the minutes of the February 6, 2012 Council Meeting be accepted as presented. Carried.

### **Financial Statement**

38/2012 SCHLIVERT: That the bank reconciliation and financial statements for the month of February be accepted as presented. Carried.

### **Payment of Accounts**

39/2012 NIKE: That the accounts be paid as presented. Carried.

### **Councillor Report**

Councillor Schlivert reported on a suggestion that was brought to her attention for a postal 'sorting station'.

### **Councillor Swedberg Resignation**

40/2012 SCHLIVERT: That we accept Councillor James Swedberg's letter of resignation as of February 29<sup>th</sup>, with thanks for his years of service as Councillor for the Village. Carried.

### **Administrator Report**

Administrator Jess provided a written report on SUMA Convention she attended.

### **Accounts Receivable Software**

41/2012 NIKE: That we authorize the purchase the MuniSoft Accounts Receivable program for \$2,000. Carried.

### **Computer**

42/2012 SCHLIVERT: That we authorize the CAO to investigate and purchase a computer for the office as per staff needs. Carried.

### **Repeal Motions**

43/2012 CROSS: That we repeal motions 33/2012 and 34/2012 in regards to Deputy Mayor and signing authority, due to James Swedberg's resignation as Councillor. Carried.

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**Deputy Mayor**

- 44/2012 CROSS: That Councillor Deb Schlivert be appointed Deputy Mayor for the February – October 2012 term. Carried.

**Tuft's Bay Campground Agreement**

- 45/2012 DUNN: That Mayor Cross and the CAO are authorized to sign the Tuft's Bay Campground agreement with Kevin Peddle. Carried.

**Bayshore Agreement**

- 46/2012 SCHLIVERT: That Mayor Cross and the CAO are authorized to sign the Bayshore Agreement with Kevin Peddle. Carried.

**Building Bylaw**

- 47/2012 SCHLIVERT: Read Bylaw No. 12-03 for a first time being a bylaw respecting buildings. Carried.
- 48/2012 DUNN: Read Bylaw No. 12-03 for a second time. Carried.
- 49/2012 NIKE: That we have three consecutive readings at this same meeting. Carried Unanimously.
- 50/2012 CROSS: Read Bylaw No. 12-03 for a third time, hereby adopting a bylaw respecting buildings. Carried.

**Boundary Alteration Arbitrator**

- 51/2012 NIKE: That we retain the services of Tim Cheesman to act as arbitrator for the Village of Elbow and the R.M. of Loreburn with regards to issues related to the proposed boundary alteration, agreeing to cover half of the cost associated, estimated to be two days of service. Carried.

**Bulk Water Loader**

- 52/2012 CROSS: That in order to rehabilitate the bulk water loader, we propose to the R.M. of Loreburn that the Village of Elbow would agree to pay one-third of the cost and installation of the minimum acceptable backflow device, being a reduced pressure principle device, at the bulk water loader, and that the Village of Elbow would agree to cover one-third of the cost associated with annual testing of the reduced pressure principle device. Carried.

**Summer Student Grant**

- 53/2012 NIKE: That the CAO make application to the Service Canada Summer Job Program for one summer student grant. Carried.

**Building/Development Permit**

- 54/2012 SCHLIVERT: That we approve the following Building and Development Permit based on the plan reviews by our Building Official.  
#1/2012 – Dick Eddy – 142 Stanley Street. Carried.

Councillor Dunn left the meeting electronically at 9:45 p.m.

**South Saskatchewan River Watershed Stewards**

55/2012 CROSS: That we renew our membership with the South Saskatchewan River Watershed Stewards for \$250. Carried.

**Adjournment**

56/2012 CROSS: That this meeting be adjourned at 10:05 p.m. Carried.

## CORRESPONDENCE

- Line 19 Water Pipeline Utility – pipeline easements
- RM of Loreburn – boundary alterations
- Ministry of Municipal Affairs, Community Planning – Lakeside RV development subdivision approval
- Stevenson Hood Thornton Beaubier – Norrish Contracting
- SaskWater – potable water rate increase
- SaskWater – certified operations and maintenance fee increase
- Adam Wonnick email – bulk water loader
- RM of Loreburn – regional wastewater project
- WaterWolf Catch newsletter – district development appeals board
- South Saskatchewan River Watershed Stewards – newsletter, membership
- MidSask ER newsletter
- Saskatchewan Municipal Asset Management – newsletter

## ACCOUNTS PAYABLE

Payment #	Vendor	Date	Amount
Computer Cheques			
5591	Access 2000	3/ 7/2012	26,250.00
5592	Adventure Printing Ltd.	3/ 7/2012	459.26
5593	Craik Hardware	3/ 7/2012	601.62
5594	The Davidson Leader	3/ 7/2012	162.54
5595	Meridan Inspections Ltd.	3/ 7/2012	78.75
5596	MuniSoft	3/ 7/2012	110.00
5597	Paul's Fine Foods	3/ 7/2012	52.12
5598	PNG Prairie Newspaper Group	3/ 7/2012	156.90
5599	R & J Lakeside Service Ltd.	3/ 7/2012	353.84
5600	Saskatchewan Research Council	3/ 7/2012	97.64
5601	SUMA	3/ 7/2012	227.20
5602	Twigg & Company	3/ 7/2012	4,840.00
5603	Village of Elbow	3/ 7/2012	109.34
5604	Doug Wankel	3/ 7/2012	83.50
5605	XEROX Canada Ltd.	3/ 7/2012	318.33
5606	ZEE Medical Service Co.	3/ 7/2012	233.90
5607	Elizabeth Price	3/14/2012	1,000.00
5608	Claudia Diederich	3/15/2012	500.00
5609	Yvonne Jess	3/15/2012	1,000.00
5610	Air Liquide Canada Inc.	3/22/2012	12.49
5611	Driftwood Studio	3/22/2012	192.15
5612	Yvonne Jess	3/22/2012	200.00
5613	Loraas Disposal Services Ltd.	3/22/2012	5,047.81
5614	SaskPower	3/22/2012	3,607.52
5615	SaskTel CPP	3/22/2012	486.48
5616	South Saskatchewan River	3/22/2012	262.50
5617	SaskWater Accounts Receivable	3/22/2012	4,884.45

Payment #	Vendor	Date	Amount
5618	Village of Elbow - Petty Cash	3/22/2012	23.22
5619	Village of Elbow	3/22/2012	247.78
5620	Access 2000	3/23/2012	20,000.00
5621	Dale Norrish	3/26/2012	850.01
5622	David Cross	3/30/2012	192.89
5623	Claudia Diederich	3/30/2012	955.68
5624	Yvonne Jess	3/30/2012	1,875.45
5625	Trish Knutson	3/30/2012	48.00
5626	Catherine Miko	3/30/2012	564.00
5627	Sandra Sanchez	3/30/2012	153.00
5628	James Swedberg	3/30/2012	1,173.07
5629	MEPP	3/30/2012	1,267.85
5630	Receiver General	3/30/2012	2,140.90
5631	V. of E. ITF W. Cafferata	3/30/2012	40.00
5632	SUMA	3/31/2012	516.60
5633	Sun West School Division	3/31/2012	1,359.74
5634	Village of Elbow - Petty Cash	3/31/2012	73.24
		Total:	<u>82,809.77</u>
		Total for General:	<u><u>82,809.77</u></u>

Payments Printed: 44